

## MINUTES OF A REGULAR MEETING

September 20, 2016

The meeting was called to order at 5:30 p.m. by Mayor Vaun D. Ryan.

A roll call was taken which showed council members Albert Foster, Aaron Weight, Joe Burdick, and Dustin White present. Troy E. Rohrer was excused. Mayor Ryan stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director John Zilles, Hal Huff, Brenda Fisher, JR Bird, Ryzer Monsen, Kyler Monsen, and Gabe Riser present.

Opening prayer was given by Aaron Weight.

### **MINUTES**

A motion was made by Councilman Dustin White to approve the minutes of the regular meeting of September 6, 2016, after revision. Motion was seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, and Dustin White. Motion was carried unanimously.

### **EXTRA MILE DAY PROCLAMATION**

Mayor Ryan explained the purpose of Extra Mile Day which is to acknowledge those individuals that volunteer in the community. After review, a motion was made by Councilman Aaron Weight to approve the Mayor signing the Extra Mile Day Proclamation for November 1, 2016. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, and Dustin White. Motion was carried unanimously.

### **AIRPORT BOARD APPOINTMENTS DISCUSSION**

Mayor Ryan stated that the Council had directed that the new Board be in place by October. An advertisement was placed in the newspaper advertising the Airport Board position for three weeks and we have received only two responses. We need five members from the public to serve on the board in order to have a working board in place. Mayor Ryan asked direction from the Council on how to proceed. Council recommended that we continue to seek individuals interested in serving. After discussion, a motion was made by Joe Burdick to continue seeking individuals for 6 months to receive applications until February 1<sup>st</sup>. Council wished to continue so Joe withdrew his motion. JR Bird stated he had not been aware of the advertisement and feels more effort should be made to find interested individuals. After discussion, a motion was made by Joe Burdick to extend the cut-off date to 6 months or March 1, 2017, to finalize the Airport Board. Motion seconded by Councilman Albert Foster. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, and Dustin White. Motion was carried unanimously.

**BALLARD SEWER AGREEMENT**

City Manager Ryan Snow reported that the Ballard Sewer Agreement has been completed and he is recommending the agreement be approved. A motion was made by Councilman Dustin White to accept and sign the addendum to the Ballard Sewer Agreement. Motion seconded by Councilman Aaron Weight. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, and Dustin White. Motion carried unanimously.

**MUNICIPAL CODE REVIEW**

Council continued their review of the municipal code. This finalizes the review process. The result will be given to our codification company to prepare an ordinance to formalize the recommendations.

**PURCHASE ORDERS**

A motion was made by Councilman Aaron Weight to approve the following purchase orders. Motion seconded by Councilman Dustin White. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, and Dustin White. Motion carried unanimously.

Moon Lake Electric	\$ 20,927.45
K & K Sanitation	64,163.16
71506 Nielson Construction	<u>46,722.25</u>
<b>TOTAL</b>	<b><u>\$628,812.86</u></b>

**CITY MANAGER REPORT**

Ryan Snow reported the high school is moving along with regular inspections by our Building Inspector. October 15 will probably be the last day for secondary water. The principal of Centennial Elementary has contacted us inviting us to use the school facility for our sports programs. Bids will go out for engineers for a pipeline for Roosevelt for the Victory Pipeline project at about \$300,000.

**COUNCIL REPORTS**

- A. Parks & Recreation – Albert Foster and Dustin White
- B. Capital Projects – Joe Burdick and Aaron Weight – Aaron recommended that the city do conceptual planning on use of property in Roosevelt to make for the future.
- C. Finance and Audit – Vaun Ryan and Troy E. Rohrer
- D. UBIC, Red Mud Run – Aaron Weight – Aaron suggested that Council seek assistance from the interfaith community for city causes.
- E. Beautification, Cleanup, Basin Arts Council – Dustin White
- F. Economic Development, Planning and Zoning – Joe Burdick
- G. Chamber of Commerce, Emergency Management – Troy E. Rohrer

H. UBAOG, Mosquito Abatement – Vaun Ryan

I. Airport – Albert Foster

A motion was made by Councilman Dustin White to adjourn the meeting. Motion seconded by Councilman Aaron Weight. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, and Dustin White. Motion carried unanimously.

Meeting adjourned at 7:10 p.m.

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Vaun D. Ryan, Mayor

ATTEST:

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Carolyn Wilcken, Recorder